

TOWN OF WATSON LAKE
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS 6:00 PM

MEETING NO. 10
May 20, 2025

ATTENDANCE

Lauren Hanchar – Mayor
Thomas Slager – Councillor
Norma Puckett – Councillor
Denina Paquette – Councillor
William Whimp – Councillor

Administration

Cam Lockwood – CAO *
Tiffany Lund – Municipal Clerk

Public

J. Carlson *	P. Agana	C. Craft *
Lois *	C. Ellis	A. Miller *

*Electronic attendance **

The meeting was called to order at 6:00 pm by Mayor Lauren Hanchar.

AGENDA

MOTION 025-010-078

Moved by Councillor Paquette, seconded by Councillor Slager THAT:

The Agenda be adopted as presented.

- CARRIED -

MINUTES

MOTION 025-010-079

Moved by Councillor Slager, seconded by Councillor Puckett THAT:

The draft minutes from the Committee of the Whole Meeting of May 6, 2025, be adopted as presented.

- CARRIED -

PAYABLES

MOTION 025-010-080

Moved by Councillor Paquette, seconded by Councillor Slager THAT:

The Open Payables in the amount of \$382,734.00 be approved and paid.

- CARRIED -

Council sought clarification several payables including those to Associated Fire Safety, Watson Lake Foods, Cam Lockwood, Ecological Logistics & Research, HALBAR Stainless Steel Products, and JGV Services Inc.

REPORTS

Admin Report – HAF Approval Recommendation (Carlson)

Administration spoke to the Admin Report and recommendation to Council that an application from R. Carlson, previously deemed ineligible under the Housing Accelerator Fund (HAF) Conversion Grant program, be approved. Administration explained that the development permit that was submitted with the application was dated incorrectly and based on the development permit date, it was assumed that the development commenced prior to the program start date, which is not allowed under the program guidelines. Upon learning that the application was denied, Carlson brought forward the issue to Administration. Administration reviewed the file and found that the application met guidelines and should have been considered during the application review process. Administration recommended that the application be approved and explained that there are funds available as there are previously approved applications that are not proceeding under the program.

MOTION 025-010-081

Moved by Councillor Slager, seconded by Councillor Whimp THAT:

Council accept Administration's recommendation and approve the Carlson's Housing Accelerator Fund Conversion Grant application in the amount of \$40,000.00.

- CARRIED -

BYLAWS

Second Reading of Fees and Charges Amendment Bylaw 2025-04

Fees and Charges Amendment Bylaw 2025-04 was before Council for Second Reading. Administration made necessary amendments to the fee schedule based on feedback provided at the previous Council meeting.

MOTION 025-010-082

Moved by Councillor Slager, seconded by Councillor Paquette THAT:

Fees and Charges Amendment Bylaw 2025-04 be introduced for Second Reading.

- CARRIED -

Councillor Paquette recommended that some of the fees in the cemetery and landfill tipping sections be increased, as many of these fees are lower than other Yukon

municipality fees. Council to discuss Councillor Paquette's recommendations at the Committee of the Whole Meeting on June 3rd.

**First Reading of Building Commitment
Restriction Bylaw 2025-05**

Building Commitment Restriction Bylaw 2025-05 was before Council for First Reading. The purpose of the bylaw is to set conditions and regulate the development of properties purchased from Yukon government or Town of Watson Lake to ensure properties are developed in a timely manner. There has been a building commitment restriction agreement in place with Yukon government since at least 2014, however no bylaw has been developed for enforcement. Administration explained that this bylaw would come into effect prior to the Frances Avenue lots being put on the market, which sparked questions about the price of the Frances Avenue lots. Based on recent appraisals and information provided from YG to date, Frances Avenue lots are anticipated to cost between \$40,000.00 - \$60,000.00, however, this is ultimately decided by the management board and has not yet been formally decided on.

MOTION 025-010-083

Moved by Councillor Slager, seconded by Councillor Whimp THAT:

Building Commitment Restriction Bylaw 2025-05 be introduced for First Reading.

- CARRIED -

**NEW & UNFINISHED
Community Lottery Fund
Committee Approval Recommendations**

Councillor Slager provided an overview of the Recreation Advisory Committee meeting minutes and recommendations for the May Community Lottery Fund Intake. The committee recommended a total of \$16,690.00 be approved this intake, leaving \$11,501.00 remaining for the second intake. Councillor Puckett asked what the criteria is to receive a one-time start up grant and wondered if criteria should be added to this section of the policy.

MOTION 025-010-084

Moved by Councillor Puckett, seconded by Councillor Whimp THAT:

Council accept the recommendation of the Recreation Advisory Committee for the May Community Lottery Fund Intake.

- CARRIED -

COUNCILLOR OPEN FORUM

Councillor Paquette:

- Asked the status of the dry hydrant project. Administration is seeking funding to support the initiative and explained that this would be a long-term project which would have to go through a permitting process once funding is secured.
- Asked if the Town had both structural protection units. Administration confirmed yes, and that cross training with wildland fire was done.

Councillor Puckett:

- Asked if there is a policy in place for Visa purchases and who authorizes such purchases. Administration explained that the Town's Procurement Policy covers spending limits and authorities and could be provided to Council for their review.

Mayor Hanchar:

- Confirmed that there is a meeting scheduled with Minister Mostyn on June 16th at 6pm. Administration is also coordinating with the Justice Department to set up a meeting to talk about community priorities.

ADJOURNMENT

MOTION 025-010-085

Moved by Councillor Slager, seconded by Councillor Whimp THAT:

There being no further business to discuss that the meeting be adjourned.

- CARRIED -



Lauren Hanchar – Mayor



Tiffany Lund – Municipal Clerk



